A. President Jim Loud called the meeting to order at 9:10 a.m.; other members present were Vice President Erin Cavit, Scott Lamb, Melanie Kukuk and Susan Thompson.

B. Approval of Minutes - Scott motioned to approve the minutes from March 7, 2017 meeting, Erin 2nd, passed unanimous

C. Modifications to agenda – Jim requested moving action item 1 and 2 to their respective discussion items because he would not be able to attend the full meeting.

D. Approval of agenda - Scott motioned to approve as modified; Erin 2nd passed unanimous

E. Discussion Items
   1. Discuss Draft Bylaws – discussion of bylaws as presented by the attorney. No further recommended changes.
      1.a. Approval of bylaws – Erin motion; Melanie 2nd; passed unanimous
   2. Discuss OWTS – Discussion about feedback from hearings lead to no major recommended changes.
      2.a. Approval of OWTS – Erin motion; Melanie 2nd; passed unanimous
   3. Discuss District fee schedule – Tara mentioned this to bring light to the fact board will need to consider some options soon. She will bring sample list of options to next meeting.
   4. Discuss signing authority and contracts (OBH, EPR, Tobacco, CTC, Master) – Discussion was to have 4 people with signing authority; Policy – under 10K Tara can sign; Over that amount others can sign. Preference will be to present at board meeting and have contracts, signed during the meeting. This will only be utilized when situation arises. The board will be made aware of all contracts. Tara work on drawing up a signing authority policy – be ready by next meeting; verbal confirmation to proceed as discussed until Tara can get this to them by next meeting
   5. Discuss budget year concerns aligning with auditor’s requirement – in our bylaws calendar year is listed; current budget is set up on calendar year; we should be good without having to modify original IGA
   6. Discuss possible D&O insurance options – Tara call CTSI and get a quote for separate insurance policy for the discussion and email out for vote
   7. Discuss options for OWTS contractual services – Contracts will need to be drawn for OWTS in each respective county; additional language in contract with Mineral County for licensing contractors and cleaners

F. Executive Session: none

G. Action Items
   1. Consider approval of BOH District Bylaws - done
2. Consider approval of OWTS Regulation 43 - done
3. Consider approval of signing contracts as they arrive – tabled; will develop policy
4. Consider approval of D&O Insurance option to cover the board – tabled; will provide quotes at next meeting
5. Consider approval of decision on how to proceed with OWTS Contractual work – Proceed with drawing up contract with each county and add to Mineral's additional language about Mineral handling licensing contractors;

H. Director’s Report – Tara presented report on all she was working on since previous meeting. Most of it was covered in other areas throughout this meeting
I. Board Chairman/Directors’ Reports:
J. Next Meeting – Friday May 26th @ 10:00 in Lake City
K. Adjournment