Silver Thread Public Health District Board of Health

Meeting Minutes

2/13/2017 10:00 AM | Location: Mineral County Ambulance Barn

Attendance: Scott Lamb, Melanie Kukuk, Erin Cavit, Jim Loud, Susan Thompson, Tara Hardy

Meeting Called to Order: 10:15 a.m.

Two modifications to the agenda were made: Adding approval of minutes and election of officers

Welcome and Updates:

Tara provided update on staff turnover. Currently, nurse position in LC is the only one legally open due to written notice. Nurse position opened at 12 hr per week and Health Educator opened at 32 hours fulltime. If Joni follows through with leaving in Creede office, Kate Michaels would be promoted to Nurse position which would leave a Health Educator position 32 hours per week fulltime in that office.

Minutes:

Minutes from 1/30/17 approved unanimously

Review Bylaws (discussion was broken up over 2-part segment during meeting):

Continued discussion about bylaws. Discrepancy between a couple items found in the IGA and preferred handling of business to include in bylaws: remove staggered terms; address how each respective county would cover provision, upkeep and maintenance of county buildings for PH departments; and include environmental health services through county to cover OWTS. These items will need to be presented to each of the BOCC’s for consideration of modification to original District IGA.

Other noteworthy changes:

1.) Only officers included are President and Vice President
2.) Add Director Powers and Duties per C.R.S.; Also under Director add bi-annual reports to respective BOCCs unless otherwise requested
3.) Scrap Treasurer as it relates to the District financials and not the board financials
4.) Include component of Removal of Board Member
5.) Meeting agenda and minutes are functions of the Director
6.) Executive Sessions: appropriately quote C.R.S. and obtain advice from attorneys for proper wording
7.) Add District Duties portion from IGA
8.) Agency Fund section D, add Vice President to signing authority
9.) Add following portions from CO State BOH bylaws:
   a. Indemnification statement
   b. Conflict of Interest – Under Organization
   c. Committees – Under Organization
   d. Compensation of Board Members – Agency Duties

Officer Elections:

Jim Loud nominated and accepted position of President
Erin Cavit nominated and accepted position of Vice President

**Onsite Waste Water Treatment Systems and Reg 43:**

Continued Discussion about writing District Regulation 43. Noteworthy remarks and items to follow up on include:

1. Ensure that the IGA reflects that each county will provide OWTS oversight, implementation, and enforcement. No contract or MOU needed, but different wording in the IGA should cover OWTS – According to Michael O’Loughlin
2. Include both offices at beginning of document so people know only to contact the county in which the land is located they will be developing or dealing with
3. Licensing section – we have local licensing in Mineral for installers we can adopt to use in both counties. Systems cleaners we will need to develop a way to license locally should someone in either county desire to provide those services. We should be covered if we accept and honor licenses obtained in neighboring counties. We may need to modify to include surrounding counties since cleaners often come from the SLV which doesn’t necessarily border Mineral.
4. Remove Public Hearings for Variances
5. Tara will request assistance from Chuck on “Special Soil Types Requiring Percolation Tests”
6. Keep section outlining “Recommended Minimum Requirements of OWTS”

Next Steps: Will update document and present to board at next meeting for their approval and then submit to Chuck at state department as well as begin promotion of public hearing.

**Board Calendar:**

Next meeting: March 7th in Lake City location TBD

**Meeting Adjourned:** 2:15 p.m.