A. Call meeting to order, roll call – Jim Loud, Susan Thompson, Scott Lamb, Lyn Lampert, Erin Cavit
B. Reading and approval of minutes from December 4, 2017 – Lyn motioned, Susan 2nd; passed unanimous (Erin abstained)
C. Modifications to agenda – Add item 8: discuss and consider Trenea Albright letter of interest to serve on the board; Move item 4: Independent council to #2
D. Approval of agenda – agenda approved as modified
E. Citizen Comments
F. Discussion/Action Items
   1. Regulation 43 Update – Board engaged in discussion with Chuck Cousino to address issue regarding how to accommodate transfer of title inspections in the winter months when access to inspect systems is limited. At Chuck’s recommendation, he advised not including a waiver but rather include a limited inspection option at the time of the application process to receive the inspection. This would be due diligence to attempt at capturing the most failing systems as possible without hindering the sale process or slowing it down by making transactions wait until weather permits. Erin motioned to approve Regulation 43 with changes discussed; Scott 2nd; passed unanimous

   2. Independent Council for STPHD – Tara presented research on how much other PH departments pay, what their type of access is (independent council or access to county attorney), how often they use attorneys, how they pay for such services. Most county departments have access to the existing county attorneys. Districts tend to have independent council, various ways to pay for those services. Consultation with existing county attorneys lead to outreach to several potential independent attorney options. Jill Norris, a member of the DWMK firm based in Grand Junction was the only respondent who replied with interest, availability, and quotes to consider ($225 per hour). Board directed Tara to contact Jill again to send resume and any other information about her she has and a draft engagement letter outlining the terms. They will review at their next meeting.

   Also presented to the board were a few options to consider regarding how to pay for these extra services: 1.) increased amounts required from county contributions 2.) explore application
process with state for negotiated indirect rate on grants/contracts 3.) increase fees for services most likely to require attorney input (environmental health services)

Board directed Tara to explore negotiated rate with the state. We will also consider increased fees but do not feel there is enough information at this point to know what those fees should be to reflect that increase need.

3. OWTS Intergovernmental Agreement – Proposed changes to the original document include: a fee of $50 to cover administrative costs associated with title transfer applications; a streamlined communication chain between OWTS staff and BOH by having all communications come through the PH Director; a contingency plan for covering OWTS services during times in which there is a vacant position in either county. Tara will present this updated version to both BOCCs. Scott motioned to approve with changes; Erin 2nd; passed unanimous

4. IGA with San Luis Valley Public Health Partnership – Agreement for Mineral to participate in the San Luis Valley Partnership. Erin motioned to approve; Lyn 2nd; passed unanimous

5. Update on Lonesome Dove Campground compliance issues – Michael and Randy submitted input on how things were going. The pump information did not include all tanks. Board requested a Mineral County representative be present at the next pumping and also request an explanation as to why not all of the tanks are being pumped every time. Board maintained their expectation to having tanks pumped once per week. With concerns about what will happen once the RV Park opens, board also requested that Michael submit direction to them on how to handle such a projected impact to the system. Should it be pumped more frequently or should they/are they able to replace the system prior to opening the RV section.

6. Budget Year End and 2018 updates – Tara presented the year end amounts for each county contribution portions to the 2017 budget. She also presented the new STPHD budget with reflected changes made by Hinsdale County after some accounting errors. Tara will be working on determining exactly how much carry over should be in each of the carry over line items (BAG, Cancer Walk, OPP, Vaccines, etc....)

7. Partnerships – Tara presented the overview of what West Central Public Health Partnership has identified as their 3 priority areas for their upcoming Public Health Improvement Plan. These will later be in a document that includes supporting data and community assessments. Behavioral Health (Mental Health/Substance Abuse/Suicide Prevention); Healthy Eating Active Living (Active Transport/Built Environment); Healthy Housing (Radon, Water Quality, Lead)

8. Consider Approval of New Board Member: Appointment committee (Scott and Susan) added Trenea Albright from Mineral County to finish Melanie Kukuk’s remaining 2 years of her 3 year term. Jim Loud will reach out to Jody Stroh as another potential board member.

G. Executive Session: none
H. Director’s Report

- Retreat was a success. Thank you to Jim for representing the BOH. Sarah Provino from OMNI did an excellent job facilitating. Mission Statement was presented to the board for comments. Board liked the statement and felt it was good. Vision committee and value statement committees consisting of staff were formed. Strategic plan was started and will continue at our next all staff meeting. Jim suggested short updates at all future board meetings – how are things going? What progress is being made?
- Radon awareness push – grant is through WCPHP but covers both counties. Another reason that the merger is successful by extending this program it to both communities.
- Working on updating next year’s grants. CCPD was not renewed and impacts Health Educator in Hinsdale. Delta County holds that contract and is working to find alternative, yet similar funding sources.
- Region 8 site visit. Homemaker program up to 6 clients with more potential clients. Will be working on Caregiver Support grant as well as Homemaker and Senior Lunch Program.
- Working on lining up Health Fairs in both counties with Western Health.
- Norovirus in Creede. Kudos to Kate for her professional handling of the situation. School closed voluntarily to disinfect and minimize spread.
- Flu is present but not overwhelming at this point. Flu vaccine is running low in Mineral because she has been hosting many clinics. Do not know numbers for Hinsdale because it goes through LCAMC.

I. Board Chairman/Directors’ Reports:

1. Jim – Press release covering OWTS. Minor edits suggested. Tara will run in paper mid-March. Care and Maintenance of septic systems – meet with Michael to hand to OWTS permit owners, put it in the papers and publish on website.
2. Erin - None
3. Scott – Scott noted his term is up but contrary to rumors, he does plan on running again.
4. Susan - None
5. Lyn - None

J. Next Meeting – Tuesday, April 24th @ 10:00 a.m. in Creede

K. Adjournment @ 12:10 p.m.